

THE BIBLE TRUST
{Charity Number 1151179}

GRANT AND RESOURCE MAKING POLICY

Purpose

One of the key activities of the Trust is the supporting of individuals or organisations through the provision of grants and/or resources. This policy outlines the framework used in the consideration of applications and the responses taken by the Trust. This policy is available on our website, and is reviewed at least every three years.

Focus of support

Applications for support will be considered firstly in light of their potential fulfilment of the Trust's charitable objectives as defined in the Trust's governing document, and secondly against any further priorities for support that the trustees may decide at that time.

The scale of support provided each year will also depend on what is available for distribution, and any conditions placed on any gifts (of cash or resources) that are received by the Trust.

The Trust does not normally consider applications for loans preferring instead the provision of grants or gifts.

The provision of resources (printed or digital) can be in the form of a gift or at reduced cost.

Application and decision making process

An application should be prepared using the Application Form Template and sent to a trustee of the Trust for informal consideration. Data provided during the application process is used in accordance with the Trust's Data Privacy Policy.

This receiving trustee ensures the identity of the applicant is genuine, and the aims/purpose of their organisation and the support being requested aligns with the values and charitable objectives of the Trust.

Eligible applications are presented for formal consideration by the Trust through the recommending trustee.

When an application is formally reviewed, any conflicts of interest or loyalty of a trustee will be appropriately declared and mitigated in accordance with the Trust's governing document.

Decisions to provide support is the sole responsibility of the trustees.

In accordance with the Trust's governing document, decisions can be made if sufficient trustees are present to be quorate. Decisions are recorded in the minutes of trustee meetings.

The trustees are not obliged to provide an explanation to an applicant in the event their application is unsuccessful.

Principles applied to determine support

In reviewing eligible applications, decisions to provide support are based on the following:

- Applications can be received from individuals or organisations;
- Applications can be received from those based in the UK or overseas;
- Each application will be considered on its own merits in light of this policy. Where relevant, due diligence for a previous application, whether successful or not, will be made available to the trustees;
- Trustees will carry out sufficient due diligence to ensure that the request or situation meets both the Trust's charitable objectives, any further priorities for support agreed by the trustees, and as relevant to the application, the applicant's compliance with wider legal or regulatory requirements;
- Before reaching a decision, trustees need to be confident in:
 - An understanding of the applicant's work and the purpose of the support being requested;
 - An understanding of who is responsible for managing the support that would be provided;
 - Any due diligence that has been undertaken.

Applicant due diligence

The Application Form Template requires summary information to be provided regarding the applicant (individual or organisation).

As detailed above, the recommending trustee normally confirms the identity of the applicant and their alignment with the Trust's values and charitable objectives. Where this is not possible, or where there may be further concerns, further due diligence may be carried to ensure at least the following:

- The identity of the applicant;
- The support being requested would not knowingly be used for:
 - Money laundering in accordance with the operative Money Laundering regulations;
 - Terrorist financing in accordance with the Terrorist Act 2000 and 2006;
 - Bribery in accordance with the UK Bribery Act 2010.

Where the applicant and/or support being requested is directly involved with children or vulnerable adults, further due diligence is carried out to ensure safeguarding policies and procedures are in place.

To further protect any support provided and the reputation of the Trust, due diligence may be extended to any partner organisations of the applicant if relevant to the application.

Due diligence will be undertaken using a risk based approach. Risk factors include the following:

- Size/value of grant or resources being applied for;
- Frequency of support being requested;
- Country of residence of applicant;
- Country of residence of the beneficiaries of the support.

Where the applicant and/or beneficiary of support is well known to the trustees, and the relationship has been long standing and well established, the amount of due diligence undertaken can be reduced.

The results of due diligence will not last indefinitely. In cases where beneficiaries are supported for a significant period of time, additional due diligence will be undertaken as the result of a significant change of circumstance for the beneficiary, or in any case after a period of no longer than three years.

Provision of support

Support in the form of a grant is paid via electronic bank transfer, and the Trust's normal payment authorisation process will be applied.

Where support is provided for a specified project or purpose, and in situations where that purpose does not proceed or where significant amounts of support remain unused, unused funds or resources must be returned.

Last reviewed – May 2026

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